



Simulator Functions Quick Reference

Ver 8.11.15

Clock controls	
Start the simulator clock	Left-click the START button
Stop the clock (pause exercise)	Left-click the STOP button
Double the clock speed	F12
Return to normal clock speed	F11 , or left-click the time multiplier to the left of the clock digits.
Back-step simulator	Left-click arrows at ends of the scroll bar below start button (clock stopped). (<i>GRID</i> and <i>DIAMOND</i> only)
Aircraft Display	
Display text of callsign	Move cursor over callsign in label
Rotate an aircraft's label	Right-click the aircraft's track, hold down and drag the label.
Select an aircraft	Left-click on aircraft (circle symbol)
Add data to aircraft label	Left-click under the label to open window, type data and press ENTER
Change Speed Probe length	Select length from drop-down menu.
Change History Dot number	Select number of dots from drop-down menu
Highlight aircraft (change colour)	Centre-click , or Select aircraft and Press F8
Change an aircraft's Cleared Level	Left-click on Cleared Level in label, select new level from drop-down menu.
Toggle Cleared Level green/white	Right (or centre)-click on the CL in label
Close Levels drop-down Window	Centre-click any level
Display X-Prompt	Right-click above left letter in Aircraft's label
Kill (delete) aircraft	Select aircraft and press SHIFT+K keys
Aircraft control	
Transmit to an aircraft	Hold down CTRL key while speaking
Accept control of an aircraft	Left-click to select, then press ENTER .
Hand off an aircraft	Left-click to select, Shift+H to open Hand-off window, Left-click next Sector
Re-accept control of handed-off aircraft	Select aircraft then Shift+Enter
Map display	
Decrease the RADAR range (zoom in)	Tap the PAGE UP key
Increase the RADAR range (zoom out)	Tap the PAGE DOWN key.
Off-centre RADAR map	Arrow keys
Restore default RADAR range and centre	F9 or HOME Key
Re-locate Scale Marker	Place cursor at desired location: Press F2
Display Latitude/Longitude	Place cursor and press F3
Remove all Latitude/Longitude displays	Press Shift+F3
Tools	
Display Bearing and Range Line (BRL)	Locate cursor at start position (or over aircraft track), press F5 and drag BRL as required. Left-click to lock.
BRL between aircraft	Cursor over first aircraft, press F5 and drag to other aircraft. Left-click to lock onto the aircraft
Remove a BRL from the display	(Left-click if locked in place) Right (or Centre)-click to remove.
Open Mouse Click Control Window (MCC)	Select <i>Mouse Click Control</i> in Exercise Controls window; left-click aircraft callsign in label.
Turn aircraft with the mouse	Select Left or Right , Left-click desired heading on compass ring and Left-click green tick box
Altitude change instruction with mouse	<i>Mouse Click Control</i> selected, select level in MCC window or Left-click Cleared Level in label